

FEDERATION INTERNATIONALE DE GYMNASTIQUE



FIG-affiliated National Federations

**DIRECTIVES AND INVITATION LETTER
XIV CYCLE (2017-2020)
RG INTERNATIONAL JUDGES' «C» COURSE
20 APRIL 2018 – 24 APRIL 2018
PEREIRA (COL)**

Event ID: 15559

Dear President,

The National Gymnastics Federation of **COL** is pleased to invite your **RG** judge(s) to participate in the International Judges' «C» Course of the XIV cycle, which will be held in Pereira (COL).

This course will be conducted by the designated Expert and will be organized in accordance with the following FIG rules:

- RG Code of Points 2017-2020, edition valid from 01 February 2018
- FIG General Judges' Rules Cycle 2017 – 2020
- FIG RG Specific Judges' Rules Cycle 2017 – 2020
- FIG Statutes 2017
- FIG Technical Regulations 2018

Special provision:

The course will only take place if a minimum of 15 participating judges are registered by the deadline of the nominative registrations.

If the minimum number of participants is not reached by the given deadline of the nominative registrations, the course will be cancelled and all concerned will be informed immediately.

We therefore strongly recommend not to buy your air ticket before 25 March 2018 or to make sure that your ticket is refundable.

FIG	FIG – Fédération Internationale de Gymnastique Contact Person: Sylvie Martinet Avenue de la Gare 12 Case Postale 630 CH - 1001 Lausanne - Switzerland Tel: +41 (0)21 321 55 10 / Direct: +41 (0)21 321 55 18 Fax: +41 (0)21 321 55 29 Email: smartinet@fig-gymnastics.org Website: www.fig-gymnastics.com
HOST FEDERATION	FEDERACION COLOMBIANA DE GIMNASIA Juan Navor Medina López Tranversal 21 bis # 60-35 Tel: +57 3103433090 Email: fedecolg@yahoo.com Website: www.fedecolgim.co
DATES	From 19 April 2018 (arrival day) to 25 April 2018 (departure day) – 7 days
HOTEL AND COURSE VENUE	Hotel Torreón Avenida 30 de Agosto # 41 – 37 Pereira, Colombia Tel: +57 (6) 336 0340 Website: http://www.hoteltorreon.com/

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CLOSEST AIRPORT	Aeropuerto Internacional Matecaña (PEI)
INTERNATIONAL TRANSPORTATION	The costs for International transportation are at the participant's/National Federation's own expense. The LOC will provide transportation to the participants from the airport to the Hotel and Course Venue and vice and versa provided that the paper Travel Form (appendix 1) has been submitted to the LOC by the given deadline of 23 March 2018.
VISA	In case you need a visa for Colombia, please send the paper Visa Form (appendix 2) directly to the host Federation as soon as possible by no later than 09 March 2018: E-mail: fedecolg@yahoo.com
PARTICIPANTS	The total number of participants for this Course will be minimum 15 and maximum 40. <ul style="list-style-type: none"> All FIG affiliated Federations in good standing are invited <p>Judges with Category 1, 2, 3, 4 and judges with the highest national brevet may participate.</p> <p>Judges who are under the effect of a sanction, as per FIG Statutes 43.2 except point a) cannot participate in the International Judges' "C" Course</p>
REGISTRATION	<p>Entries for judges can only be made by FIG affiliated National Federations in good standing, via FIG online database system as soon as possible but by no later than 09 March 2018 (six weeks prior to the start of the course). To register please click here, then Rhythmic Gymnastics and FIG International Judges' "C" Course Pereira (COL).</p> <p>Registrations will be considered on a "first come first served" basis once the Directives of the Course are published on FIG website. The registrations will no longer be open once the total participant quota is reached.</p> <p>The federations are not entitled to send their personal interpreter.</p> <p>Important Note With the start of this new cycle, the profile status of all judges has been automatically changed into "pending" in FIG data base. Each FIG affiliated National Federation will therefore be responsible for checking the accuracy of the information included in the profile of each judge (including the valid passport, passport photo, preferred surname, and preferred given name) and for SAVING the information by 09 March 2018 at the latest (i.e. two weeks prior to the deadline for nominative registration). It is essential that the SAVE button be pushed, even if all details in the judge's profile are accurate or remain unchanged.</p> <p>FIG office will then evaluate each profile and confirm it, only if valid, before the deadline of the Nominative Entry. No judges will be accepted without an "active" profile at the deadline of the Nominative Registration on 05 March 2018 and no exceptions will be made.</p>
LANGUAGE OF THE COURSE	The course will be held in Spanish .
and LANGUAGE of written exams	Participants may request to receive the examination papers in English, Spanish, French or Russian. The Admin Leader will collect this information at the beginning of the Course.
EXAMINATION	<p>According to the 2017-2020 FIG General and RG Specific Judges Rules, the Brevet Category will depend on the results of the examinations and the competition requirements.</p> <p>Only Category 4 may be attained a "C" Courses.</p> <p>A judge may take the exam for the Individual Brevet, the Group Brevet, or both.</p>

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	<p>Judges who opt to take both exams will receive two brevet category rankings, corresponding with the results of each examination. It is therefore possible for a judge to hold a category 4 brevet in Individual and fail in Group, for example.</p> <p>Therefore the examinations consist of:</p> <ul style="list-style-type: none"> - Theoretical examination (50 questions common to both brevets, 50 for Individual, 50 for Group) - Practical examination for Individual: Difficulty and Execution - Practical examination for Groups: Difficulty and Execution 																
RESULTS	<p>No results will be communicated at the end of the course.</p> <p>Upon FIG approval, all results of the examinations and Brevet Categories for the XIV Cycle (2017 – 2020), including the respective documents, will be sent by FIG to the participating National Member Federations concerned as soon as possible</p>																
PROGRAMME	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Arrival Technical/Administration teams:</td> <td>18 April 2018</td> </tr> <tr> <td>Arrival Participants:</td> <td>19 April 2018</td> </tr> <tr> <td>Course:</td> <td>20, 21, 22 April 2018</td> </tr> <tr> <td>Examinations Theory:</td> <td>23 April 2018</td> </tr> <tr> <td>Examinations Practical:</td> <td>24 April 2018</td> </tr> <tr> <td>Departure Participants and Marking of the exams</td> <td>25 April 2018</td> </tr> <tr> <td>Marking of the exams:</td> <td>26 April 2018</td> </tr> <tr> <td>Departure Technical/Administration teams:</td> <td>27 April 2018</td> </tr> </table>	Arrival Technical/Administration teams:	18 April 2018	Arrival Participants:	19 April 2018	Course:	20, 21, 22 April 2018	Examinations Theory:	23 April 2018	Examinations Practical:	24 April 2018	Departure Participants and Marking of the exams	25 April 2018	Marking of the exams:	26 April 2018	Departure Technical/Administration teams:	27 April 2018
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INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p>																
LOC FINANCIAL PROVISIONS	<p>The costs per participant including accommodation with full board for 6 nights, and all course's costs are:</p> <ul style="list-style-type: none"> • In single room: USD 1000.- • In double/twin room: USD 900.- <p>Delegations arriving earlier or departing later than the official dates have to mention the exact dates of arrival and departure on the accommodation form (appendix 3) and pay the additional nights directly to the organizing Federation (single room: USD 150, double/twin room: USD 120 per person and per night, including breakfast).</p> <p>The costs per participant (full course) without accommodation, meals and internal transportation the costs are: USD 650.</p> <p>The cost of each participant must be paid before 23.03.2018 by transfer to:</p> <p>Banco del beneficiario: BANCOLOMBIA Swift Banco Beneficiario: COLOCOBM Número de cuenta: 35869092595 Dirección Banco: CALLE 30A N° 6 - 75 MEZZANINE TORRE SUR Ciudad: BOGOTÁ País: COLOMBIA Nombre beneficiario: FEDERACION COLOMBIANA DE GIMNASIA Identificación: 860535259-7 Dirección Beneficiario: CALLE 28 N° 25 – 18 Teléfono Beneficiario: (+57)1 2326289 Ciudad: BOGOTÁ.</p> <p>Note: The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																

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CANCELLATION POLICY	<p>Upon registration and cancelation received by the LOC until 31 March 2018 at the very latest:</p> <ul style="list-style-type: none"> • 50% of the amount will be reimbursed <p>From 01 April until 10 April 2018:</p> <ul style="list-style-type: none"> • 25% of the amount received will be reimbursed <p>From 11 April 2018:</p> <ul style="list-style-type: none"> • The full payment will remain and no reimbursement will be done. <p><u>Please also see the special provisions mentioned at the beginning of this document.</u></p>														
FIG ENTRY FEES	<p>The FIG entry fees of CHF 150.- per participant are based upon the judges' online registration and are payable separately to the FIG.</p> <p>They are not included in the above mentioned LOC financial provisions and are not refundable.</p> <p>The FIG will issue an invoice which has to be paid within 30 days after the invoice date, using one of the below mentioned payment method:</p> <p>1. <u>Bank transfer</u>: Each participating member Federation is kindly requested to clearly the state payment purpose as follows:</p> <p>Your NF - Invoice Nr (Example: USA 60000)</p> <p>The Beneficiary name, Bank name and address, Account number, IBAN and BIC will appear on the FIG invoice. The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> <p>2. <u>Credit Card payment</u>: Should you wish to pay by credit card, please contact the FIG Finance Dpt (finance@fig-gymnastics.org) and provide the following information:</p> <p>Your NF - Invoice Nr (Example: USA 60000) Amount and currency E-mail address to be used for receiving the link which will allow you to directly enter the credit card details.</p>														
DEADLINES SUMMARY	<table border="1"> <tr> <td>Update of judges' profile on FIG database</td> <td>09 March 2018</td> </tr> <tr> <td>Registration deadline on the FIG DB</td> <td>09 March 2018</td> </tr> <tr> <td>Accommodation Form (to be sent to the LOC)</td> <td>09 March 2018</td> </tr> <tr> <td>Payment of Accommodation, Meals and Material to the LOC</td> <td>23 March 2018</td> </tr> <tr> <td>Travel Form (to be sent to the LOC)</td> <td>23 March 2018</td> </tr> <tr> <td>Visa Request Paper Form (to be sent to the LOC)</td> <td>09 March 2018</td> </tr> <tr> <td>Payment of Registration to the FIG</td> <td>30 days after the date of the invoice</td> </tr> </table>	Update of judges' profile on FIG database	09 March 2018	Registration deadline on the FIG DB	09 March 2018	Accommodation Form (to be sent to the LOC)	09 March 2018	Payment of Accommodation, Meals and Material to the LOC	23 March 2018	Travel Form (to be sent to the LOC)	23 March 2018	Visa Request Paper Form (to be sent to the LOC)	09 March 2018	Payment of Registration to the FIG	30 days after the date of the invoice
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Sincerely yours,

Place, date:

BOGOTA, COL, February 14, 2018

Annexe:

- Appendix 1: Travel Form
- Appendix 2: Visa Form
- Appendix 3: Accommodation Form



 Signature of the President or
 Secretary General of the
 Organising Member Federation